DEP

DEFENSE LOGISTICS AGENCY
DEFENSE ENERGY SUPPORT CENTER - KOREA
UNIT 15015
APO AP 96218-0171

DESC-PAC-KO-D

27 July 2001

MEMORANDUM FOR COMMANDER, UNITED STATES FORCES, KOREA (USFK), ATTN: ACofS, J4, APO AP 96205-0010

SUBJECT: Memorandum of Agreement (MOA) Between the Defense Energy Support Center and USFK

1. Enclosed as attachment 1 for your signature is a revised MOA between DESC and USFK that updates the one currently in effect dated February 7, 1991. This revised MOA defines in detail the responsibilities for the management of joint petroleum support in Korea during armistice and contingency operations. To summarize, in the new MOA wartime petroleum planning responsibilities, as well as the position of Sub Area Petroleum Officer-Korea (SAPO-K), are returned to USFK. This will align responsibilities as directed in Joint Publication 4-03.

2. The current working relationship between the USFK Petroleum staff and DESC-K is excellent. Our combined efforts will ensure petroleum sustainability of US forces in Korea. This MOA will provide an excellent reference document to ensure mission continuity during transition of personnel from both the USFK staff and DESC-K.

James D. Meyer

JAMES D. MEYER
LTC, QM
Commanding

Attachments:
1- New MOA
2- Current MOA

MEMORANDUM OF AGREEMENT
BETWEEN
DEFENSE LOGISTICS AGENCY
DEFENSE ENERGY SUPPORT CENTER
AND UNITED STATES FORCES KOREA
CONCERNING
MANAGEMENT OF WHOLESALE PETROLEUM IN KOREA

I. IDENTIFICATION OF PARTIES: This Memorandum of Agreement (MOA) is between the Defense Logistics Agency (DLA), Defense Energy Support Center (DESC) and the United States Forces Korea (USFK). It supersedes the original MOA dated 7 February 1991 and becomes effective upon signature by both parties.

II. PURPOSE: The purpose of this MOA is to assign responsibilities for the management of joint petroleum support in Korea. It realigns the Sub-Area Petroleum Office (SAPO) title with USFK to conform to JCS Pub 4-03. It specifies that the peacetime and contingency mission of wholesale inventory management, and the peacetime mission of facilities management remain with DESC, while the requirement for deliberate planning will transfer to USFK .

III. SCOPE: DESC-Pacific (DESC-PAC), as DESC's agent in the Pacific, agrees to continue the mission of wholesale petroleum supply and management in the Republic of Korea (ROK) in support of USFK as outlined in paragraph V. They will also conduct facilities oversight for all fixed bulk petroleum facilities within or in USFK's AOR and assist USFK in the deliberate planning for petroleum support as outlined in paragraph V below.

IV. RECEIVERS INFORMATION: Obtained in current InterService Support agreements.

V. DEFENSE ENERGY SUPPORT CENTER, KOREA (DESC-K) RESPONSIBILITIES: The Commander, DESC-K represents the Commanders of DESC and DESC-PAC to the applicable unified and component commands in Korea and is responsible for the integrated supply and management of wholesale petroleum products and services. As such, the DESC-K Commander has the following responsibilities during armistice and contingency operations:

A. Armistice Responsibilities:

1. Responsible for all property administration and inventory management of DLA-owned petroleum in Korea. Serves as the Designated Inventory Control Point (DICP) for all Defense Fuel Supply Points (DFSP) in Korea and ensures timely and accurate entry of petroleum transactions into the Defense Fuels Automated Management System (DFAMS), coordinates the Services' entry of data into DFAMS, submits the Bulk Petroleum Terminal Message Report (DLA-1884) , and provides slating, and peacetime petroleum transportation support.

2. Performs quality surveillance of all DLA-owned fuel and/or Service owned fuel upon request from Service component headquarters.

3. Operates and performs real property maintenance functions for all petroleum facilities and systems licensed to DLA/DESC for operation and maintenance, including the DESC contracted Class "B" POL laboratory at Camp Humphreys, Pyongtaek, Republic of Korea (ROK).

4. Coordinates with appropriate USFK units and Host Nation representatives to ensure uninterrupted priority fuel support to USFK in accordance with (IAW) the terms and conditions of Host Nation agreements as appropriate.

5. Provides technical assistance to USFK units on petroleum related matters upon request.

6. Provides petroleum logistics planning and policy advice to USFK component commanders upon request.

7. Coordinates on the development of USFK wartime/contingency operational plans (OPLANS).

8. Assists DLA/DESC and/or USFK in negotiating all Mutual Logistics Support (MLS)/Replacement In-Kind (RIK) agreements involving DLA/DESC fuel, as well as other Host Nation support agreements involving fuel facilities and systems as requested.

9. Develops contingency support plans, in concert with United Nations Command (UNC), United States Forces Korea (USFK), and Combined Forces Command (CFC) to acquire the necessary petroleum products, storage, and/or services to support contingency requirements.

10. Administers DESC government-owned, contractor operated (GOCO) contracts involving fuel facilities.

11. Coordinates with USFK and Host Nation representatives to enhance bulk petroleum storage and distribution capabilities in the ROK. Evaluates the petroleum market (commercial facilities and refineries) and petroleum logistics capabilities and advises the Unified Commander, USFK, DLA/DESC and Joint Petroleum Office (JPO) of significant changes impacting peacetime and wartime operations and planning.

12. Recommends re-allocation of petroleum product storage based on changes in mission or force structure.

13. Assists in developing peacetime and wartime petroleum requirements for all USFK components, when requested.

14. Ensures Bulk Petroleum War Reserve Stock (BPWRS) and inviolate levels are maintained IAW the current Inventory Management Plan (IMP), IAW DoD 4140.25M.

15. Advises USCINCPAC JPO and the USFK SAPO of any increase or decrease in USFK's petroleum operational capability which may affect war fighting capabilities.

16. Coordinates on and monitors Host Nation and Interservice petroleum related support agreements and operational interfaces, when requested.

17. Keeps DESC/DESC-PAC informed on bulk fuel requirements, storage, fuel distribution systems, laboratories, slating, and GOCO facilities in the ROK

18. Assists in developing Wartime Movements Plan (WMP) requirements for all USFK components, when requested. Forwards DESC-K requirements to the SAPO for review and inclusion in the WMP.

19. Coordinates and prepares reports IAW Attachment 1.

20. Upon request, provides representatives to USFK/MND discussions for petroleum support.

B. Contingency Responsibilities: DESC-K will continue to perform the functions listed above and will assume the following responsibilities.

1. During contingency operations or USFK exercises performs inventory management and directs distribution of petroleum stocks (via HN pipeline or requests to Combined Transportation Movement Center (CTMC)) within all fixed fuel facilities. Makes recommendations to SAPO on release and reallocation of theater petroleum reserves. Collects inventory data on petroleum stocks within Eighth U.S. Army's (EUSA) Inland Petroleum Distribution System and rolls up to capture the total USFK inventory. Prepares and disseminates a Resupply Delivery Order (RDO) that will sustain the warfighter.

2. Provides representatives to the USFK/ROK Combined Petroleum Committee (CPC) and Military Sub-Committee (MSC).

3. Augments the Combined Petroleum Support Center (CPSC) during exercises/ contingencies, IAW the CPSC Integrated Standing Operating Procedures and the USFK Logistics, Plans and Procedures Guide. Establishes the CPSC in the DESC-K headquarters building and provides all support necessary for CPSC operations. Commander DESC-K will assume the duties of the U.S. Co-Chairman of the CPSC in the absence of the SAPO.

4. DESC-K may come under the Operational Control (OPCON) of USFK in a major emergency. If requirement exists, the Unified Commander shall notify CJCS, component commanders, and DLA Director of the nature and estimated duration of the control. This procedure is outlined in DOD 4140.25-M, Chapter 1, paragraph D7k. When this occurs DESC-K will maintain a technical relationship with DESC.

VI. UNITED STATES FORCES KOREA PETROLEUM MANAGEMENT RESPONSIBILITIES:

A. Plans petroleum support based on requirements established by Service and COMUSKOREA OPLANS. Reviews petroleum plans and capabilities to ensure support for all USFK units. Develops and coordinates petroleum annexes to COMUSKOREA OPLANs.

B. Coordinates and submits the Service component and DESC-K petroleum requirement input to the USFK Wartime Host Nation Support Program.

C. Coordinates EUSA's development of the Inland Petroleum Distribution Plan (IPDP).

D. Establishes petroleum policy, assigns responsibilities, and prescribes procedures for the management of Service owned petroleum products. Publishes and maintains USFK regulations on bulk petroleum management.

E. Releases and reallocates theater petroleum reserves in an emergency.

F. Coordinates the Service component and DESC-K petroleum requirement input to the WMP. Forwards compiled requirements to the 25th Transportation Battalion for review and inclusion in the WMP.

H. Interfaces with CFC to develop combined US/ROK POL storage and requirements data.

I. Serves as the USFK Chairman on the USFK/ROK CPC and MSC and serves as the U.S. Forces Co-Chairman to the CPSC. Establishes the CPSC in the DESC-K headquarters building, coordinates for augmentation to man the CPSC, and provides all support necessary for CPSC operations. Augments the CPSC during exercises/contingencies, IAW the CPSC Integrated Standing Operating Procedures and the USFK Logistics, Plans and Procedures Guide.

J. Develops and maintains Bulk Petroleum War Reserve Requirements (BPWRR) for USFK, IAW DoD 4140.25M. Forwards compiled requirements to USCINCPAC, JPO for review and comment and submits requirements to Service control points with information copies to DESC-K.

K. Coordinates for the petroleum supply of other forces in the ROK IAW Interservice Support Agreements (ISAs), OPLANS, and as directed by CINCUNC/CFC and COMUSKOREA.

L. Reviews and monitors the establishment and implementation of component services' ISAs, Host Nation Support Agreements, as well as MOU, MOA, and RIK agreements pertaining to petroleum.

M. Compiles and prioritizes petroleum military construction and qualified maintenance and repair projects for petroleum facilities. Submits projects to DESC-K for review and determination of eligibility for the DESC Maintenance, Repair and Environmental (MRE) program. After review, SAPO will forward projects through PACOM JPO to DLA/DESC for integration with projects from the other CINCs, and prioritization.

N. Provides petroleum technical assistance to USFK component commands when requested and within the capability of USFK.

O. Assists DESC-K in coordinating contingency support from EUSA as outlined at attachment 2.

P. Coordinates and prepares reports IAW Attachment 1.

VII. REVIEW AND REVISION CLAUSE: This agreement will be reviewed as required, but in no instance shall the time between reviews exceed three years. Revisions to this document will be agreed on by both parties and administered in the form of an addendum. Revisions may be initiated by either party when changing conditions or circumstances warrant it.

VIII. TERMINATION CLAUSE: Unless otherwise agreed, this MOA will remain in effect indefinitely. Termination of this agreement requires a minimum of 180 days advance notification and will be in the form of an addendum to the original agreement.

IV. EFFECTIVE CLAUSE: This MOA is effective upon the date of the last signature.

FOR THE DEFENSE ENERGY SUPPORT CENTER

DAVID S. DOUGLAS
CAPTAIN, USN
COMMANDER, DESC-PAC

Date: 14 Aug 01

FOR THE UNITED STATES FORCES KOREA

CLAUDE V. CHRISTIANSON
BRIGADIER GENERAL, USA
ASSISTANT CHIEF OF STAFF, J4

Date: 14 AUG 01

Attachments:

1. Reports and Submissions Schedule
2. DESC-K Contingency Support Requirements

ATTACHMENT 1
PROJECTED REPORTS AND SUBMISSION SCHEDULE

Required Reports	Tasked Units	Suspense to SAPO-K	Due to:	Suspense	Guidance
Recurring Requirements					
1884 Report	All DFSPs Input into DFAMS or send inputs to DESC Korea	Direct Reporting to DESC	DESC	Weekly	DOD 4140.25M, Vol 2, Chap 10
Inputs to the Inventory Management Plan published annually (IMP Desk Guide)	7AF,EUSA, CNFK MARFORPAC, DESC Korea	Direct Reporting through the services: info copy to SAPO-K	DESC, DESC-PAC, JPO	Annually	DOD 41.40.25M, Vol 2, Chap 11
Inputs to the Inventory Management plan (BPWRR requirements)	7AF,EUSA, CNFK MARFORPAC	Annually 1 Feb	DESC, JPO, DESC-PAC	Annually 28 Feb	DOD 41.40.25M, Vol 2, Chap11
Nominations for MR&E, MC and EC projects	7AF,EUSA, CNFK, MARFORPAC, DESC Korea USFK/J-4 Prioritizes	Annually 15 Nov	JPO, DESC-K, DESC-PAC, DESC	Annually 1 Dec	USCINCPAC 4020.5R, Chap 4
Proposed MILCON Projects	7AF,EUSA, CNFK, MARFORPAC	Annually 1 Jan	USFK, JPO	Annually Feb	DOD 41.40.25M, Vol 2, Chap 8 USCINCPAC 4020.5R, Chap 4
Wartime Movement Program (WMP) Validation	7AF,EUSA, CNFK, MARFORPAC, DESC Korea	Annually 24 Jan	EUSA G4, CFCI, C4	Annually 31 Jan	USFK Reg 55-35
POLCAP	DESC Korea, 7AF, USA, MARFORPAC, CNFK	Annually 15 Mar	USFK, JPO	Annually 1 Apr	DOD 4140.25M, Vol2, chap 13, USCINCPAC 4020.5R, Chap 5
REPOL	DESC Korea, 7AF, EUSA, MARFORPAC, CNFK	As Required	USFK, JPO	As Required	DOD 4140.25M, Vol 2, Chap 13 USCINCPAC 4020.5R, Chap 5
Inputs to the Bulk Petroleum Facility Report	DESC Korea, 7AF, EUSA, MARFORPAC, CNFK	Info copy to J4	DESC, JPO	Annually 1 Oct	DOD 4140.25M, Vol 2, Chap 8, USCINCPAC 4020.5R, Chap 5
As Required Reports					
Local DFSP Inviolate Level Penetration (85% of BPWRS + Unobtainables)	DESC Korea, 7AF, EUSA, MARFORPAC, CNFK	As Required	DESC-K, DESC, JPO, Service	As Required	DOD 4140.25M, Vol 2, Chap 13, USCINCPAC 4020.5R, Chap 3
Tank Allocation and Conversion Waiver	DESC Korea, 7AF, EUSA, MARFORPAC, CNFK	ASAP/60 days in advance	JPO DESC-K, DESC- PAC, DESC	As Required	USCINCPAC 4020.5R, Chap 4
Reduced Effectiveness of Petroleum Capability	DESC Korea, 7AF, EUSA, MARFORPAC, CNFK	ASAP	JPO	As Required	USCINCPAC 4020.5R, Chap 4
Wartime Host Nation Support (WHNS) Requirements Review	7AF,EUSA, CNFK, MARFORPAC	15 days prior to CFC WHNS suspense	CFC, WHNS	Biennially as directed	USCINCPAC 4020.5R, Chap 2

ATTACHMENT 1 (cont)
PROJECTED REPORTS AND SUBMISSION SCHEDULE

Required Reports	Tasked Units	Suspense to SAPO-K	Due to:	Suspense	Guidance
Commercial Defense Reserves Status Report	J4	N/A	JPO	Currently not requested	1964 Petroleum agreement/ DOD4140.25 ch11
Quality Report	DESC Korea	Direct Reporting to DESC PAC	DESC-PAC, DESC	Monthly	
Intra-theater Tanker Transport Requirements	DESC Korea	N/A	DESC-PAC, DESC	As Required, Currently N/A Due to current contracts	
Bulk Petroleum Slate	DESC Korea	N/A	DESC-PAC, DESC	Monthly	DOD4140.25M Ch3

ATTACHMENT 2

DEFENSE ENERGY SUPPORT CENTER, KOREA

CONTINGENCY SUPPORT REQUIREMENTS

During exercise periods, conflict, contingencies, or Acts of War, USFK agrees to assist DESC-K in coordinating the following in support of the DLA/DESC mission.

1. Continued/uninterrupted use of present office space, CP OSCAR, Taegu Korea, Bldg T-383, 2nd floor. A minimum of four parking spaces at CP OSCAR to be utilized for assigned DESC-K vehicles.

2. Continued/uninterrupted telephonic communications (presently installed equipment and telephone lines).

3. Installation of two each additional priority PAC-CONUS telephone lines.

4. Installation of two each secure tactical phones.

5. Installation of one each TACMIS terminal or equivalent in support of CPSC mission.

6. Billeting/mess facilities for approximately 25 DLA/DESC employees/augmentees assigned to DESC-K during exercises, contingencies, hostilities, and Acts of War.

7. Chemical protective suits, boots, gloves, and associated items to include chemical protection masks for all assigned DESC-K personnel (approximately 25 sets).

8. Provide five each 9 mm pistols and basic load of ammunition to be used by assigned military personnel (weapons and ammunition are to be secured by HHC, 19th TAACOM during periods of armistice). Provide up to 25 additional 9mm pistols to DLA/DESC employees/augmentees that request a weapon for self-defense. Per DoD policy and referenced in DLAD/I 3020.6, civilians who are 9mm qualified will be provided a weapon upon request for reasons of self-defense with approval of the Theater Commander.

9. Provide CTA50-901 (Organizational Items of Equipment/Central Issue Facility) support for assigned military and key/essential civilian employees.

10. 24 hour perimeter guard force during periods of conflict, hostilities, or Acts of War.

11. Access/Utilization of communications (message) center.

12. Military aircraft support (helicopter) to shuttle DESC-K Quality Surveillance (QSR) personnel to various commercial refinery facilities, and/or to various coastal facilities to conduct tanker loading/discharge operations (only during periods of conflict, hostilities, or Acts of War).